



## Project Manager (Consultant) Terms of Reference

**Background:** RMI is an independent nonprofit founded in 1982—transforming global energy use to create a clean, prosperous, and secure low-carbon future. It engages businesses, communities, institutions, and entrepreneurs to accelerate the adoption of market-based solutions that cost effectively shift from fossil fuels to efficiency and renewables.

RMI's [Islands Energy Program](#) helps to scale renewable projects and supports the capacity of islands to achieve their sustainable energy goals by delivering technical expertise, engaging with governments, utilities, and island stakeholders, and providing communications support. The Islands Energy Program brings a diverse mix of skills and experience in integrated resource planning, project identification and development, and construction implementation support as well as a range of business advisory services. The Islands Energy Program also leverages an array of consulting services from leading engineering and consulting firms, as well as legal and financial advisory firms in the power generation and transportation sectors.

The Islands Energy Program's strategy focuses on three complementary and mutually reinforcing components, which implemented in an integrated and strategic manner facilitate successful energy transitions in participating (and non-participating) island countries: 1.) holistic energy planning; 2.) project preparation and implementation support; and 3.) energy leadership. The Islands Energy Program includes the following country partners: Anguilla, Antigua & Barbuda, Bahamas, Belize, Bermuda, British Virgin Islands, Colombia, Guyana, Jamaica, Montserrat, Saint Lucia, Saint Vincent and the Grenadines, Turks and Caicos Islands, and US Virgin Islands as well as ongoing work with partners in Puerto Rico.

**Scope of Work:** The consultant will be responsible for supporting Battery Energy Storage System (BESS) project preparation across the RMI portfolio and solar / battery / microgrid analysis and project preparation work in Saint Lucia and Guyana.

**Responsibilities:** The consultant will report directly to Kaitlyn Bunker, Principal, RMI. The consultant will be responsible for managing project analysis and implementation on the island(s) mentioned above.

**Project Management:** The consultant will be responsible for the following:

- Manage analysis, development, and procurement of the first microgrid projects in Saint Lucia, Guyana, and other Caribbean islands,
- Support the Program's Battery Energy Storage System initiative across the portfolio,
- Work in close coordination with and provide direct support to key national stakeholders – including but not limited to the regulator, government, utility, other local partners, and financial institutions to ensure delivery of project milestones, and
- Complete these specific tasks, as well as other requests made by the management within the needs of the Islands Energy Program.



**Deliverables:** The consultant will provide the following deliverables:

- Analysis of BESS and microgrid project opportunities in partner islands,
- Detailed strategy for project development and procurement for identified microgrid projects in partner islands,
- Project de-risking and procurement documentation for identified microgrid projects in partner islands, and
- Other deliverables as defined with RMI leadership and partner islands.

**Travel:** The assignment will include travel to referenced countries and to RMI offices in the United States as required (up to 25 percent of time). Travel expenses will be paid in full by RMI, upon submission of invoices to RMI's Finance Department. Expenses should be commensurate with RMI's Travel Policy.

**Qualifications:**

- Master level degree or equivalent in sustainable management, environment, economics, geography or project management related discipline, with at least 7 years of direct relevant experience,
- Extensive experience working individually and in teams on power projects, specifically Battery Energy Storage System (BESS) projects,
- Experience in power systems planning, utility economics, or electricity regulation,
- Experience working with large and operationally oriented organizations,
- Native to the Caribbean and/or experience working in the Eastern Caribbean region,
- Certified Project Manager or at least 3 years of energy project management experience,
- Effective presentations to audiences in a variety of cultural and institutional settings, and
- Fluency in English.

Interested applicants should send their resume and proposed daily rate to Kaitlyn Bunker, Principal with the RMI Islands Energy Program at [kbunker@rmi.org](mailto:kbunker@rmi.org). Applications must be received by 10 September 2021.